

NAAC: C (II CYCLE)

DEPARTMENT MINUTES REGISTER



7

DEPARTMENT OF ENGLISH

C.S.T.S. GOVT.KALASALA

JANGAREDDIGUDEM, ELURU DIST.

(1)
Department of English 10-06-2019

The principal conducted staff meeting and briefed about the NAAC process. Results of VI Semesters have been discussed. All the staff members are entrusted to enhance the admissions in the college.

P. Naghuni 10/06/2019,
Lecturer in English
C.S.T.S. Govt. Kalasala
JANGAREDDIGUDEM-534447
W.G. Dist., A.P.,

(2)

Department of English

20-06-2019

Agenda:

1. Workload has been shared.
2. preparation of NAAC documents in relation to English.
3. power point presentation on Department of English

P. Naghiah
Lecturer in English
S.B.S. Govt. Kalasala
JANGAREDDIGUDEM-534447
W.B.Dtl, A.P.,

③ — 23-07-2019

Department of English

Agenda:

1. General English results - Analysis
2. preparation of material to the students
3. Time Table adjustment -
4. Conduct of seminars, Quiz, in the classrooms.

P. Nagpure
Lecturer in English
CSTC, Coimbatore

(4)

05-08-2019

Dept of English

Agenda:

1. Syllabus completion - material distribution
2. Teaching methodology for slow learners
3. Result enhancement

P. Nagfuna
CSTS Govt. College
Jangareddigudem, W.G.D.

(5)

23-09-2019 - Dept of English . . .

1. Model papers - preparation
2. identifying slow learners and advanced learners
3. providing material to the students.

P. Naghna
ESSS Govt. Malasala
Jangareddigudem, W.G.Dt.

(6)

19-11-2019 Dept of English

1. Syllabus coverage - Elements of Grammar.

2. Collection of previous year Question papers and preparation of model of paper.

P. Naghuni
CSJS Govt. Institute
Jangareddigudem, W.G.D.

10-11-2020

Dept of English

C. Syllabus - Model paper -

Time Table - discussed

P. Nazkuma

26-06-2021

Dept of English

1. Syllabus - Model paper -

Time Table - Discussed

P. Nagfuna

handed over on 22/10/2021

P. Nagfuna

Lecturer in English
C.S.T.S. Govt. Kalasala
JANGAREDDIGUDEM-534447
W.G. Dist., A.P.,

Tangareddigudem
CST - Kalasa
Date: 11/11/2021
at 1:45 pm

The Department of English have met in the departmental meeting along with other (Telugu) language teachers and resolved the following aspects as the minutes:

- 1) proper time table to be implemented and general description.
- 2) Syllabus circulation to students.
- 3) Instructions to be given to students to improve their regular attendance.

Dept. of Eng - CST - JRG

1) CSM
11/11/2021

2) Summario

Dept. of Telugu 3)

4) Abh Q

MINUTES
Dept of English Meeting

JR Gudem
CS 75-GR
Date 13/12/2021

at 4:30 pm

In the month of Dec-2021, the Dept
of English have met in the Dept
along with other language
teachers and discussed the

the following minutes:

1) career guidance conducted
a. Clearness of English Dept

2) Time to time syllabus
completion, along with notes/
material for syllable availability

3) Study hours for English
Subject classwise to be conducted

Dept. of English

1) CSM 13/12/2021

2) Surinder

Other language teachers

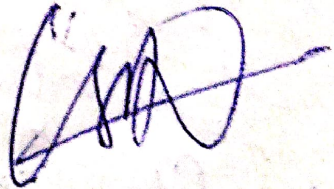
1) Samp

2) Shr

5-day Training Program
on
Employability Skills
(APITA & Nandi Foundation)

02.01.2022.

The Department of English met today at 12.30 pm in the Department and decided to conduct a 5-day training Program on "Employability Skills" to all the ~~UG~~ UG, III BA, III BSc, IV Bcom VP Semester Students from 03.01.2022 to 7.1.2022 in collaboration with the APITA and Nandi Foundations of Vijaywada. The program is aimed at enhancing the employability skills among the UG Students.

1. 

2. 

CST-902
Tangardigum
Date: 05/01/2022
at 4:45 pm

The department of English conducted
a dept meeting in the depart-
ment at 4 pm to 5 pm and discussed
the following matters as minutes:

- 1) The Dept. of English Faculty along
with SCOT-I, SCOT-III and SCOT-V
along with Principal and Staff resolved
to participate in PONGAL DAY-
of 2022 Celebration in CST-902-TRP
- 2) Resolved to encourage & Student
to make them participate in
"Pongali" Competition on 06/1/22

Dept of English

1) CBA 05/1/22

2) Submitted 05/1/22

Other Language Teachers

3) CBA

4) H. M.

25/1/22

CSTB - IRundun

GOC. date 25/1/2022

at 4 pm
English Dept have met in the
dept and resolved the following
as minutes for activities:

- 1) the Dept wanted to
participate on 26/1/22 in
Republic Day Celebrations in C.R.
- 2) General discipline among
students to be discussed.
- 3) Assignments to be conducted.
Class wise etc

Dept of English

1) 1. CSTB 25/1/22

2. Summation
25/1/22

3) J. P. Signature
25/1/22

Other Language Teachers

2) Signature

of Signature

Tangedalguiden

CST S - GDC

Date 18/2/2022
at 12:30 pm

The English depart have met
in the department and discussed
the following as minutes:

- 1) Motivation to students to take
COVID-19 vaccine
- 2) Target of 100% Vaccinations
- 3) To co-ordinate with GDC
Hospital health staff in this regard

Dept of English

Other language
Teachers

1) CST 18/2/2022

3) Sign

2) Supervised
18/2/22

4) Done

Jangmeddigudem
CST - GDC - SRG
Date 12/3/22
at 12:30 pm

The dept of English have met in the
dept and discussed the following
minutes to be continued:-

- 1) Syllabus updation of Completion
- 2) Assignments - Correction
- 3) Group Discussions by Students
to be planned.
- 4) Regularity and discipline
of students etc.

Dept of English

1) CST
12/3/22

2) Enrollment
12/3/22

Other Language Teaching

3) CS

4) CS

CSTS-JRG-GDC

Date: 15/6/2022

at 3pm

After Summer-2022, the dept
of English have met in the dept
and resolve the following to be as
minutes:

- 1) Discipline and Regular attendance to be motivated
- 2) Study hours - duller progress.
- 3) Result targets to be achieved.
- 4) Guest lectures to be given by the Dept etc

Dept of English

1) CRM
15/6/22

2) Summer
15/6/22

Other lectures

3) 7
15/6/22

4) Sr

CSTC-GDC JRG.
Date: July-11, 22
at 11/11 pm

The department of English have met
in the department to review the
following as minutes to be considered:

- 1) Motivation toward CSP.
- 2) Submission - details binding
- 3) Guidance to CSP binding
- 4) General description among
Students
- 5) Assignments by Students - checking.

Dept. of English

1) CMA
11/7/22

2) Examinations
11/21/22

Other Language
Features

3) Q1

4) 7
11/10/22

4/9/2022 at 3pm

CSS-GDC-JRG

The report of G. Loh. has been
in the department and reviewed
the following Minutes:

- 1) How to conduct Sept-5
(the teachers day)
- 2) To participate in September 5
teachers' Day Celebrations.
- 3) To motivate towards discipline
and regular studies and
about field visits to be conducted

Dept of English

other language teachers

1) CSG
4/9/22

3) CSG

a) Surasimra
4/9/22

4) CSG

25/9/2022

TRG-CETS-GDX
at 4pm

The Dept of Egham have met
in the Dept and discussed
the following minutes:

1. To conduct a medical awareness programme
- 2) To utilize local nearby Area Hospital Human Resources
- 3) Free needed medicine to be supplied if needed to students

Dept of Egham

D CM
25/9/22

a) Sumit
25/9/22

Other Laparoscopic

3) Sun

4) Self

12/10/2022
CSTC - TRG - GDC

The department of English have met on the dept. and discussed the following as minutes:

- 1) Field Visit to Internship and meet the students
- 2) problems if any in Internship for students to know —
- 3) Motivation to old students to improve admissions.

Dept. of English

other language teachers

1) CSTC
12/10/22

3) CSTC

2) Examiners
12/10/22

2) Chief

1/11/22
DSTS-GDC-IRG
at 4pm.

The dept. of English have met
and discussed and resolved
the following to be minutes:

- 1) Conduct of assessments
among students about class.
- 2) Time table to be frame
for 2022-23 Academic year.
- 3) Updation of all dept records

Dept. of English

1) CSA
01/11/22

Other Languages

3) Self

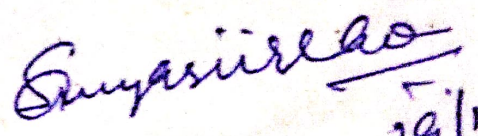
2) Supervisors
01/11/22

4) CSA

29.11.22

The Dept. of English met today at 4pm and in ELL lab and decided to conduct a "Certificate Course in Spoken English" for 45 days working days between 4PM and 5PM everyday. It is also decided to curate the same to all the UG students of the college. The course will be conducted from 05.12.2022 onwards.

1. 
29/11/22

2. 
(P. Sanyasi Rao)
Lecturer in English
29/11/22

05.12.2022

The Dept. of English has met today at 3PM and decided to conduct the ~~Best Practice of~~ "Teaching Pronunciation" for one hour every week as a part of the Best Practice of the Dept. to all the interested UG students of the college. Sri P. Sanyasi Rao, Lecturer in English at the college will act as the Resource person.

1. Cgm

05/12/2022

2. Sanyasi Rao

(P. Sanyasi Rao) 5/12/22

Note : In continuation to this book, a new Register ① is opened

MEDICAL AWARENESS PROGRAMME

Date: 24/09/2022

CSTS-GDC-JRG

All the Staff members and all the Students are hereby requested that the Dept. of English is going to conduct an Awareness Programme of Medical aspects for Diseases" on 26/09/2022 at 11:00am in the Conference Hall - CSTS-GDC-JRG Co, please attend without fail.

Signatures

1. V. V. V.

2. M. H. H.

3. V. H. H.

4. R. H. H.

5. S. H. H.

6. H. H. H.

7. R. V. H.

8. S. H. H.

9. H. H. H.

10. H. H. H.

11. G. H. H.

12. H. H. H.

13. H. H. H.

14. H. H. H.

15. H. H. H.

16. H. H. H.

17. H. H. H.

18. H. H. H.

19. H. H. H.

20. H. H. H.

21. H. H. H.

Circular

28.11.22

This is to inform to all the IInd & IIIrd year BA, B.Com, BSC students that there will be an Invited Talk on "Significance of Communication Skills for Employability" by Sri Prasad, Lecturer in English, Govt. Polytechnic College, Tangeddigena at 2 PM ^{today} at III BA class ^{Room} ~~Room~~ All should attend without fail.

1. CM

2. RM

3. Gusaf II BA

4. M. S. Rao

5. Ch

6. And (Eco) Lakh

99699 35863

1. CM

2. Emphasise

3. Gusaf

G. Rao

CIRCULAR

29.11.2022

This is to inform all the students that a "Certificate Course in Spoken English" (45 working days duration) will be conducted by the Department of English between 4 PM and 5 PM everyday. Hence, interested students can enroll and improve your proficiency in English. The programme would commence from 1st December 2022. For further details you can contact the Dept. of English

1. GN
2. Suresh Rao

3. G. Rao

4. Arjun

5. Vijay

6. Ch. Lakshmi

7. J. P. Subramanian

9. Ch. Lakshmi

10. B. Rao

Ch. Lakshmi

B. Rao

Cam
29/11

CIRCULAR

Tamporodigudam

Date: 2/12/2002

Dept. of English

JRG - CSTS - GDC

ABOUT AN INVITED TALK

On behalf of English, we are
immensely happy to inform you all -
The Staff and the Students with the
prior approval of the Principal -
that an Invited Talk is arranged
by Dept. of English, namely:

"Importance English Grammar in
English Development" at 2:30 pm
to-day i.e., 2/12/2002 in Room: 4

of CSTS - GDC - JRG; all of you are
cordially invited to share

Your presence and make
it grand success.
Thank you all.

Dept. of English

P. K. Kulkarni

Cham
21/12/22

1. CSA
21/12/22

2) Q. No.

3 Res

4 Chol - 3 BA

5 Res

6 Res

7 Res

8 R.S. Res

9 Res

10 G. Res

12 Chol - II MPC & MPC

13 Chol - Res

14 Chol

15 Chol

16 Chol

17

Circular

Dept. of English.
08.12.2022

This is to inform all the UG students of the college that the Department English is going to conduct "Teaching Pronunciation" for one hour every week between 4 PM and 5 PM on every Saturday. Hence, interested students may contact the Dept. of English for further details. Mr. P. Sanyal Rao, shall ~~be~~ handle the above as the Resource Person.

1. (Signature)

2. Sanyal Rao
P. Sanyal Rao.

1) (Signature)
2) BA-3yr-(Signature)
3) (Signature)
4) G. Rao
5) (Signature)
6) (Signature)
7) (Signature)
8) (Signature)
9) (Signature)

10) (Signature)
11) (Signature)
12) (Signature)
13) (Signature)
14) (Signature)
15) (Signature)
16) (Signature)
17) (Signature)
18) (Signature)

Department Circular

Dept of English
Date: 10/3/2023

All the UG Students and the Staff are hereby informed that there is an awareness programme on "Social evils, loan apps and social issues for Girl Children including DISHA ACT" details on 10/3/2023 in the morning session and in the evening session are invited talk on "personality Development" by D.V. Jankaj Kumar - GDC Kitalu

CMW
HOD.

Morning: 10:30 am		Venue	
Evening: 2:30 pm		Conference Hall.	
1 Sep	5	13	17
2 Sep	6	14	18
3 Sep	7	15	19
4 Sep	8	16	20
	9		
	10		
	11		
	12		

Dept Cisenlor
(Dept of English)

CLIC-JRQ

GDC

Date: 5/3/2023

The faculty of English Dept
have decided and resolved
to conduct a General Quiz
on 'General English' for SET-2
students. Hence all the
students are requested to
attend the Quiz programme
without fail on 10/3/2023
at 2 pm in the Seminar
Hall.

HOD
Dept of English
5/3/2023

ms

CLIC

WZ
GDC
HOD

K

CLIC

CLIC

K. Vishva

English Dept Circular

CSTJ. GDC-JRG
Date: 24/7/2023

This is to inform all the
6th SEMESTER 3rd BA/HCC
Specifying English that a Viva-
Voce would be conducted
at 10:30 onwards on
26/9/2023 at English Language
Lab. Hence all the students
are informed to attend
the VIVA-VOCE interview along
with a detailed report of
your own Corp. Internship project
this for your information

Head Dept
CSTJ

By
Lect. in Eng.

Signature

Signature
Vijay
Kishore

CLK
K. Lingha

Dept. of English

7/6/2023

The faculty members of the Dept. of English today met in the ELL Lab and unanimously decided to conduct a workshop in English to the English Teachers of the ZP, Govt and Residential High Schools in the Koyyalaqudem Division of the Eluru District. In this connection it also decided to seek the needed financial assistance from the Principals, CSTS Gov. Kalalana Tanguradigudem.

1. Guganikar
(P. Sanyal Rao)

2.

Dept. of English
CST Govt. Kerala
4.7.2023

~~In Continuation~~

In continuation to the resolution taken by the Dept. on 8/6/23 it is decided to approach the District Educational Officer, Ernakulam to accord on duty (O.D.) facility to all the High School English teachers who are going to attend the workshop in English proposed to be conducted in the last week of July 2023, through the proper channel.

1. Signature
(Plamattilam)

CIRCULAR

CSTS GK
Tangutla

27.7.2023

The faculty of the Dept. of English met in the ELL lab at 4-pm and decided to conduct the English workshop in the last week of August 2023 due to the IV Semester and II Semester which are scheduled to be held in July - August 2023. It is also decided to invite the District Education Officer, Eluru, and DyEO, Koyyalagudem and all the High school English Teachers to attend the workshop. It is further requested to sanction Rs.

towards the conduct of the Proposed workshop in English

1. Enclosures

Dept. of English

10.8.2023.

This is to inform all the Teaching and Non-Teaching staff members that the Dept. of English is going to conduct a workshop to the High School English Teachers of the Koyyalagudem Mandal, Tangreddigudem mandal, Buttaigudem mandal and Teelugu mtl. mandals in the Koyyalagudem division on 23.8.2023 ~~is~~ in our college. The District Educational Officer, and Eluru and the DyEO Koyyalagudem have consented to visit the workshop. In this regard, the Dept. of English sincerely solicit the Co-operation of all the Teaching and non-Teaching staff members to make the above workshop a grand success.

Note: In Continuation to this, a new bound Minutes and Circular Register is opened ~~with~~ (2)

CIRCULAR

5

5/6/2023

The members of the faculty of the Dept. of English met today in the EL Lab and unanimously decided to conduct a workshop in English to the English Teachers of the ZP, Govt. and the Residential Highschools in the Koyyalagudem Division of the Eluru District. In this connection, it is decided to seek the needed financial assistance from the Principal, CITS Govt. Kalasala, Tangareddiguda.

1. Amjirunao 5/6/2023
(P. SANYASI RAO)
Lecturer in English
CITS Govt. Tangareddiguda
2. (Signature)
(P. SANYASI RAO)

Dept. of English
CIRCULAR

7

21/6/23.

In continuation to the Resolution taken by the Dept. of English on 5/6/23 to conduct a workshop to the English Teachers (SA-Eng) in the Koyaslegudem Division High Schools, it is decided to enter into an MOU with the Dept. of High School Education with regard to exchange of knowledge and faculty of the English Teachers of High Schools. It is further decided to approach the District Educational Officer (DEO), Eluru and seek his attention and consent to enter into an MOU.

1. CPR
(CPR English Dept.)

2. Supervision
(P. Sampati Rao) 21/6/23
Lecturer in English.

Dept. of English
CIRCULAR

9

5/7/23

The meeting of the Dept. of English was conducted at 400pm in the EL Lab and it was decided to meet the District Educational Officer, Eluru in Person and seek his acceptance to enter into understanding with the Dept. of English, CTS, Govt. Kalesla, Tangareddigudem in view of the Workshop in English Medium Instruction to the English Teachers of the Koyyalagudem Division. Since it is not feasible to accommodate all the English Teachers in the Koyyalagudem division, it is decided to ~~to~~ limit our workshop to the SA(Eng), TGT(Eng) and PGT(Eng) Teachers of Koyyalagudem, Tangareddigudem, Bhattai-gudem and Teelugumthi mandals.

1. CSA
(English Lect.)

2. Sanjay Rao
(P. Sanjay Rao)
Lecturer in English

Dept. of English
Staff Meeting

11

19/7/2023

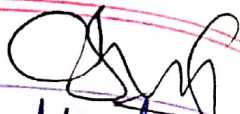
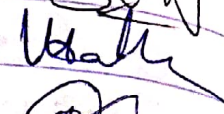
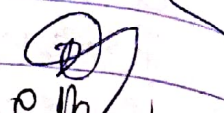
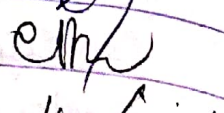
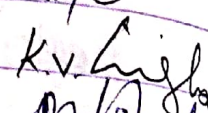
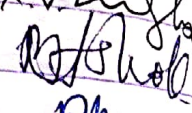
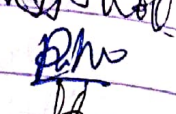
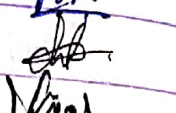
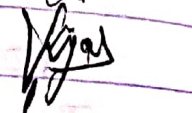
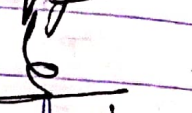
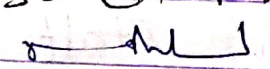
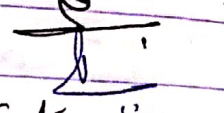
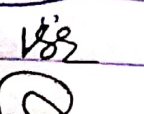
The Dept. of English convened a Staff Meeting at 4.00 PM today in the Principal's chambers. The Principal of the College presided over the meeting. The Dept. of English sought the ~~com~~ active Co-operation and Co-ordination for the proposed Workshop in English for the High School English Teachers in the four Mandals of Koyyalagudem Division. It is decided to involve all the Teaching and Non-Teaching Staff members of the College, as many teachers in and around Jangareddigudem and from the surrounding Mandals. It is also proposed to conduct the Workshop on a convenient date in August 2023.

1. Impressario
(P. Sanyasi Rao)
Lecturer in English

2. (Signature)
(G. S. S. Rao)

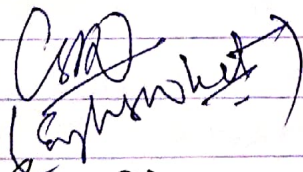
(Signature)
Principal
C.S.T.S. Govt. Kadasala
Jangareddigudem, Eluru Dt.

<u>SNO.</u>	<u>NAME</u>	<u>Designation</u>	<u>Signature</u>
1.	M. MANU	Lecturer	<u>(Signature)</u>
2.	K. USAM SAGAR	Lecturer	<u>(Signature)</u>
3.	H. SRINIVAS RAO	Lecturer	<u>(Signature)</u>
4.	N. Uma	Physical Director	<u>(Signature)</u>
5.	Vijaya Deepika	Lecturer	<u>(Signature)</u>
6.	J. Rajasubbarao	Lecturer	<u>(Signature)</u>

7.	\$ SRINIVASA RAO	(Lecturer (Eco))	
8.	V. Hanumanth Rao.	(Lecturer Eco)	
9.	T. Jhansi Rani	Botany	
10.	Dr. CH. Badari Narayana	Maths	
11.	K.V.V. Sriisha	Commerce	
12.	B. Ashok	History	
13.	P. NAGESWARA RAO	Telugu.	
14.	Ch. Ramesh	Commerce	
15.	A. VIJAYAKUMAR	Senior Asst	
16.	S. LALPATA	Jr. Asst.	
17.		Jr. Asst.	
18.	V. Sudha Rani	Record Assistant	
18.	Dr. L. V. Lal		

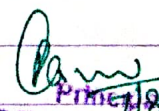
7/8/23

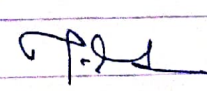
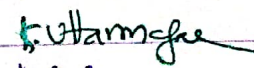
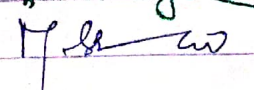
The Dept. of English of the College, Convened a Staff Meeting on 7/8/2023 at 4:15 pm in the Principal's chamber. As the respected District Educational Officer, Eluru has kindly consented to representation of the Principal, C.T.S. Govt. Kalasala, Tangareddigudem to give on Duty (OD) facility to all those Teachers SA(Eng) who are going to attend the workshop in English for the English Teachers of Koyyallegudem, Tangareddigudem, Buttaigudem and Jetturumilli Mandals, ~~it is~~ ~~also~~ decided to conduct the workshop on 23.08.2023 (Wednesday). The principal has consented to meet the expenditure for the workshop by providing work lunch, writing note pad, pen and a folder to all the participant Teachers. ~~All~~ The Teaching and non-Teaching faculty have expressed their willingness to make the workshop a success.

1. 
(Organizing Secretary)

2. 
Lecturer in English.
Organizing Secretary

Staff


Principal
C.S.T.S. Govt. Kalasala
Tangareddigudem, Eluru Dt

<u>S No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
1)	M. MADHU	Lecturer	
2)	K. UTHAM SAGAR	Lecturer	
3)	M. Shrinu Kumar	Lecturer	

4	V. Vijay	physical director	K. Vijay
5	Vijaya Deepika	Lecturer	Vijaya
6	J. Rajeswari	Lecturer	J. Rajeswari
7	B. BALWANTH RAO	Lecturer (Eco)	B. Balwanth
8	V. Hanumanth Rao	Lecturer Eco	V. Hanumanth
9	T. Thansi Rani	Botany	T. Thansi
10	Dr. CH. Badari Narayana	Maths	CH
11	K.V.V. Sirisha	Commerce	K.V. Sirisha
12	B. Ashok	History	B. Ashok
13	P. NAGESWARA RAO	Telugu	P. Nageswara
14	Ch. Ranga Rani	Commerce	Ch. Ranga
15	ARJAYAKUMAR	Senior Assistant	Arjay
16	S.K. LALPASHA	Jr. Mkt.	S.K. Lalpasha
17	V. Prasad	Jr. Asst.	V. Prasad
18	V. Sudha Rani	Record Assistant	V. Sudha
19	D.B. - A. K. Lal	The Deputy	D.B. - A. K. Lal

18.08.2023

In view of the proposed workshop to be held on 23-8-23, the Department of English conducted a Staff Meeting today 3-30 PM in the Chambers of the Principal. The Principal constituted various committees with the Staff and no. of both the Teaching and non-Teaching to look after various activities on the day of the workshop as working lunch and stationery are to be provided to all the teacher participants. All the staff members are drafted into various committees like - Registration & Reception Committee, Food Committee, Purchasing Committee, Stage Decoration Committee, Press Committee and etc.

It is further decided to invite the District Educational Officer as the Chief Guest; Dy EO, Koyyalagudem as the Guest of Honour and the MEOs of Tangareddigudem, Koyyalagudem, Bettadigudem and Jeelugumilli Mandals as Special Invitees for the workshop to the English Teachers on 23-8-23.

The Details of Committees are as follows:

1. Registration and Reception:

Inst. Ch. Rama Devi - Ch. Rama Devi
Kum. K.V. Sirisha - K.V. Latha
Kum. Venkata Lakshmi, Ch. Lat.

2. Stage Decoration and Audio:

Inst R. Vijaya Dipika

Sri P. nageswara Rao

Sri M. Srinivasa Rao

Dr.

Dr.

M. S. Rao

Dr. K. Uttam Sagar
Smt. T. Jhansi Rani

K. Uttam Sagar

3. Food Committee:

Sri B. Ashok
Sri V. Hanumantha Rao
Sri A. Vijay Kumar,

B. Ashok
V. Hanumantha Rao
A. Vijay Kumar

4. Purchasing Committee:

Sri P. Sanyasi Rao
Sri N. Vinay
Sri J. Rajgurunath

P. Sanyasi Rao
N. Vinay
J. Rajgurunath

1. *(Signature)*

2. Inauguration

P. Sanyasi Rao, Organizing Secretary

(Signature)
Principal
C.S.T.S. Govt. Kalesala
Jangareddigudem, Eluru Dt.

Staff

S.No.	Name	Designation	Signature
1.	M. MADHU	Lecturer	<i>(Signature)</i>
2.	Dr. K. UTTAM SAGAR	Lecturer	K. Uttam Sagar
3.	M. Srinivas Rao	Lecturer	<i>(Signature)</i>
4.	N. Vinay	physical director	<i>(Signature)</i>
5.	V. Hanumantha Rao	Lecturer	V. Hanumantha Rao
6.	J. Rajgurunath	Lecturer	J. Rajgurunath
7.	B. Srinivasa Rao	Lecturer	<i>(Signature)</i>
8.	V. Hanumantha Rao	Economic.	<i>(Signature)</i>
9.	T. Jhansi Rani	Botany	<i>(Signature)</i>
10.	Dr. Ch. Badari Narayana	Maths	<i>(Signature)</i>
11.	Dr. G. Srinivas		<i>(Signature)</i>
12.	K.V.V. Srishta	commerce	K.V. Srishta
13.	B. Ashok	history	<i>(Signature)</i>
14.	P. NAGESWARA RAO	Telugu	<i>(Signature)</i>
15.	Ch. Rama Devi	Commerce	<i>(Signature)</i>

16 A. V. DAYAKUMAR	Senior Assistant	Vijay
17 SK. LAL PASHA	Jr. Asst	Q. V. P. S.
18 M. P. S.	"	"
19 V. Sudha Rani	Record Assistant	92
20 D. K. V. L. S.	Deputy	

Staff Meeting

04.09.2022

The faculty members in the Dept. of English met today between 4.30 and 5.00 pm today and decided to give an extension lecture at the High School English Teachers at English Language School Complex to be held at the ZPHS(G), Koyyalagudem, in view of the request made by the School Complex chairman and Head master of the above school to exchange and discuss various grammar aspects in English language.

Department of English

1. ~~(P. S. S. Rao)~~
(S. S. Rao)
GDC-100.

2. Supriya Rao

(P. S. S. Rao)

Lecturer in English

Staff Meeting

19

25.09.2023

The members of the faculty met today and resolved the following. Following oral request and formal intimation by the Head Master and School Complex chairman of ZPH(G)S of Koyyalogudem, to be held on 27.09.2023, it is decided to depute Sri P. Sampin Rao, Lecturer in English, of the College, to attend the above extension class on the stipulated date at the above mentioned School Complex High School.

Syasinac

25/9/23

(P. Sampin Rao)

CM
(GSR - Eng - GTC)
ADC - JRG.

Departmental Meeting.

6.10.2023,

The Department of meeting met today at 4 pm and decided to arrange an invited Guest Lecture to the UG & Semester students of all the courses. It is resolved to invite the faculty members of department of English either from the Govt. Degree College, Buttaigudem or from the Dept. of English of the Govt. Model Degree College, Kamakrupkota, Eluru District. It is decided to arrange the Guest Lecture in the second week of October 2023.

1) CSD
(B. A. & B. Ed.)

2) B. A.
B. Ed.

17.10.2023

The faculty members of the Dept. of English met at 4.30 PM and resolved to conduct Career guidance and Counselling class to the UG I sem semester students. It is further decided to conduct the Assignments and the class room Seminars to all the I, III and V semesters UG students ~~in the~~ after the Dasara vacations are over.

1) (Signature)
(Signature)

2) Re

Departmental Meeting.

15.11.2023

It is unanimously resolved to conduct the II Mid examinations to all the I, II & III Sem UG classes and post the marks in C/A Register in the 3rd week of this month.

It is further decided to conduct a field visit to the ~~language~~ UG V Sem students so as to enrich the students with latest trends in field of education with the focus on enriching the communication skills among the UG students.

1. C.M.
15/11/2023

2. B.S.

13.12.2023.

The department of English resolved to arrange an invited Guest Lecture on Soft Skills to the I Sem students in departmental meeting held on 6.10.2023. However, due to certain reasons, it was not materialized.

In view of the above, the Department of English met today and decided to invite Sri M. Malleswara Rao, Lecturer in English, Govt. Model Degree College, Kamavrapurkota to deliver a guest lecture on 16.12.2023.

It is decided to circulate the information to all the I Sem UG students of the College.

1. Supervisor
(P. Sampat Rao)

2. CSM

DRA (Eco) ASB

DRA (Pol. Sci.) Harsh

DRA (CA) Sage

E

DRA (BZC) Laxu

DRA (CC) 01

Departmental Meeting

16.12.2023

The faculty members of the Department of English met today at 4 PM in the ELT Lab and decided that Dr. G. Srivasa Rao, of the Dept. would deliver an invited Guest Lecture at the Govt. Model Degree College, Kamsarapukota, Eluru Dt. as part of the extension activity of sharing knowledge.

It is further decided that Dr. Srivasa Rao, would discuss the the topic of English for Competitive Exams during his invited talk at the above mentioned College in the AN session on 20.12.2023.

1) CED
(English CED)
16/12/2023

2) BE