Commissionerate of Collegiate Education, A.P., Mangalagiri
Academic, Administrative and Development Performance Indicators (AADPI) for Principals of Govt. / Pvt. Aided Degree Colleges in the State for the Academic Year 2022-23 .

Criterion – I Academic Governance: (170 Marks)	Max Score	Self Assess ment	Assessme nt by RJDCE
1. Students enrolment during the academic year 2022-23/24. • 5 Marks for 100% enrolment • 4 Marks for > 75% enrolment • 3 Marks for >50% enrolment • 2 Marks for< 25% • 5 Marks for progress (in comparison to previous year) towards full intake capacity. (Enrolment verses no. of Programmes)	10	8	
2. Preparation of Institutional Development Plan and effective implementation of the same • Design of Policies • Academic Calendar • Strategic Plan Development & Deployment • Planning of Finances (Planning – 5 marks, effective implementation– 5 marks)	10	10	
3. Students' pass percentage of the Institution where he served during the last year. (Half a mark (1/2) for every one percentage of increase over the preceding year Ex: 10% = 5marks) 1st, 3rd and 5th Semesters	10	5	
4. Effective conduct of internal examinations: a) Minutes in Staff Council Register b) Inspecting Answer Scripts and Marks Records c) Implementation of CIA d) Analysis of the teacher wise performance e) Initiating suitable activity to improve performance. (One Mark for each Activity)	5	5	

5. Facilitating development and usage of innovative teaching and learning practices by the teachers.
(5x3)
1) Department wise Academic Calendar
2) Records related to Teaching (Notes/Diaries/Lesson Plans)
3) Student centric practices
  a) Project based learning
  b) Peer group learning
4) LMS/ ICT
5) Implementation of Workbooks
	15	15	

6. Conduct of academic activities such as seminars, symposia workshops, webinars on current issues like IPR, Entrepreneur skills etc., a) State level-3 b) National level-5 c) International -10	10	10	

7. Encouragement extended to the faculty for undertaking Research activity at institution. a) No. of papers published in recognized and reputed journals like UGC-Care Listed/H-I indexed/ Scopus/ High impact factor b) Books authored and published/Peer Reviewing for Journals c) Patents by the teachers working under him/her during the last two years d) Conducting IPR Workshops e) Research Degrees Awarded (each Book-2, paper published-1, Peer Reviewing – 2, H- I indexe,Scopus & Impact Factor publication – 2, for M.Phil.,/Ph.D, Degree-2 marks - Max-20)	20	20	

8. Consultancy Services offered and income generated for the institution.
a) Workshops on Core Subject related Teachers
b) Workshops on Drafting & Soft Skills for Non-Teaching staff
c) Workshops on Student centric practices (for other teachers)
  • For any two – 5 Marks
  • For all - 10 Marks
	10	10	

9. MOUs with related Departments & Industries which facilitate students' growth and employment with industries (2 marks for each MOU and follow up activities)	10	10	

10. Providing access to learning resources:
  i. Library timings off the college working hours
  ii. New books purchased
  iii. Average number of books issued to students
  iv. Access to e-learning resources through inflibnet
  v. Internet connectivity.   (2 Marks for each)
	10	10	

11. a) Organizing events related to Literary - Cultural – Sports b) Weekly Assembly – Celebration of Commemoration days (Each Activity – 2 Marks)	10	10	

12. Institutional-level mechanism for feedback from students and staff
  • Collection of Feedback (3 Marks)
a) Feedback on Curriculum
b) Feedback on Teachers
c) Feedback on Facilities
  • Analysis   (3 Marks)
  . Action taken (4 Marks)
	10	10	

	Max Score	Self Assessment	Assessment by RJDCE
13. Community extension and outreach programmes organized for Leadership Skills and Values through N.S.S, N.C.C, Consumer Clubs, Red Ribbon Club, etc., a) Institution wise – 1 Marks b) Through Govt Organizations – 4 Marks c) Through NGOs - 4 Marks (Activities with Govt & Non-Govt are mandatory)	10	10	
14. Introduction and monitoring of need based (Curriculum design & delivery including Certificate Courses (for Autonomous Colleges) and Certificate Courses (for Affiliated Colleges) a) For Autonomous Colleges • BoS- Department wise changes & justifications – 10 • More than 17 Certificate Courses – 5 Marks b) For Affiliated Colleges Less than 5 Certificate Course – 0 More than 5 Certificate Courses – 5 More than 9 Certificate Courses – 10 BoS Membership - 5	15	15	
15. Effective implementation of Online/Swayam/MOOCS/Coursera (Each Course – 2 Marks, Max – 10 Marks	10	2	
16. Effective implementation of Faculty Forum. Regular conduct of activities on faculty forum One Mark for each activity, Max – 5 Marks	5	5	

Criterion – II Student Support Services (40 Marks)	Max Score	Self Assessment	Assessment by RJDCE
1. Coaching for employment, Career Counselling and No. of students trained in Job skills and placed during the last two years. a) Career Counselling Programmes > 4 – 3 Marks b) Only Trainings for Employment – 3 Marks c) Trainings & Placements – 10 Marks	10	7	
2. Implementation of Mentor – Mentee System a) Student Mentoring for Physical/Emotional/Academic issues - 2 b) Coaching for PG Entrance - 2 c) Progression to Higher Education – 2 d) Monitoring CSP & Internships – 4 Marks	10	10	
3. Any other activity initiated and implemented for the	10	6	

benefit of the student community on the campus and off the campus (2 marks for each) a) Hostel Facility b) Arranging Transport c) Endowment Prizes d) Establishment of Skill Development Centre e) Projects f) Inclusive Centre (Any five – 10 Marks)			

4. Gender Parity/Equity & WEC
  a) Promotion of Gender Parity/Equity– 3 Marks
  b) Empowerment of Women Students (for each activity one mark, Maximum 4 Marks)
  c) Facilities provided for Women Students – 4
  d) for all the above – 10 marks
	10	10	

Criterion – III. Administration & Resource Mobilization (40 Marks)			
1. Budget proposals submitted to various agencies i.e., UGC, State Government and Other funding agencies DST/CSIR/DBT/ICSSR/Min of social Justice, company affairs etc. (1 Marks for submission and 1 mark for sanction) (Attach Proofs)	5	0	

2. Grants received from Govt/Non-Govt Agencies
  a) 0-2 lakh – 2 Marks
  b) 3-5 lakh – 4 Marks
  c) 6-10 lakh – 6 Marks
  d) more than 10 lakhs – 8 Marks
  e) more than 15 lakhs – 10 Marks
	10	0	

3. Initiatives for generating resources for the development of the institution other than regular funding agencies
a) Alumni
b) Philanthropists
c) other sources and amount generated
  • Up to 2 lakhs – 5 marks
  • > 2 lakhs – 10 marks
(Attach Proofs)
	10	10	

4. Percentage of utilization of Budget sanctioned under all sources. (1 mark for 10% of utilization Ex: 50% =5marks)	5	5	
5. Timely submission of information to ID College/RJDCE/CCE (Attach Proofs)	5	5	
6. Addressing student grievances through establishment of	5	5	

various platforms like GRC etc. 　.　Recording of grievances (2.5 Marks) 　.　Redressal of grievances (2.5 Marks) (Attach Proofs)			

Criterion – IV. Quality Enhancement and Sustenance (50 Marks)

1. Assessment and Accreditation of the institution by NAAC under his/her leadership (Grade-A-10, B-7, C-5 and D-Not Applicable)	10	D	
2. IQAC: Preparation of action plan as per policies (2 Marks), conduct of activities (2 Marks), Maintenance of records (2 Marks) and preparation and timely submission of annual IQAC Reports to NAAC (4 Marks).	10	10	
3. No. of Awards Recognitions received by the Institution and Staff (each Award/Appreciation- 1 mark, max-5)	5	5	
4. Involvement of Alumni in all activities	2	2	
5. Implementation of Academic Audit & NAAC Peer Team Recommendations	3	3	
6. Contribution to Cross Cultural Issues through activities	2	2	
7. Green Initiatives and Water Conservation	4	4	
8. Divyangan Friendly campus	2	2	
9. Code of Conduct for Students & Teaching Staff	2	2	
10. Institutional Values & Best Practices	10	10	

Note: All the information furnished above should be substantiated by documentary evidences.

List of Enclosures:

1. Research articles, Workshop data

2. Activities

3. ICT, BOS, Awards

4. MOU'S

Signature of the RJDCE

Signature of the Principal

Name: Dr. N. Prasad Babu

College: CSTS Govt. Kalavala

District: Eluru

Zone: II

Abstract of Score:

Criteria	Max Score	Self Assessment	Assessment by RJDCE
I. Academic Governance	170	155	
II. Student Support Services	40	33	
III. Administration & Resource Mobilization	40	25	
IV. Quality Enhancement and Sustenance	50	40	
Total	**300**	253	

Declaration by the Principal:

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Principal
CSTS Govt. Kalavala
Principal